

**DEPARTMENT OF DEVELOPMENTAL SERVICES – SOUTH REGION
JOB OPPORTUNITY
QUALIFIED CRAFT WORKER (CARPENTRY)**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public
Position: Qualified Craft Worker (Carpentry)
Location: Facilities Maintenance, Wallingford, CT
Job Posting No: 022352
Hours: Full-Time (37.5 hours/week) 1st Shift – 7:00 A.M. to 3:00 P.M.
Salary: TC 17 \$43,135 - \$56,013 (New employees to state service start at the beginning of the range)
Closing Date: April 21, 2014

Examples of Duties: Performs highly skilled carpentry tasks in accordance with standard trade practices; performs alterations, repairs and maintenance of structures and facilities; performs skilled bench work, operating with such equipment as power saws, jointers, wood lathes, planers, boring, sanding and mortising machines; builds and repairs cabinets; cleans, sharpens and repairs hand and bench tools; lays resilient flooring and Formica; may cut glass and glaze windows; may fabricate signs; may perform other duties as assigned.

Knowledge, Skills and Abilities: Considerable knowledge of and ability to apply standard tools, materials, methods and practices of the Carpentry trade; interpersonal skills; oral and written communication skills; ability to prepare estimates and keep shop records; some ability to utilize computer software.

General Experience: Four (4) years of experience in the Carpentry trade.

Special Experience: Two (2) years of the General Experience must have been performing skilled Carpentry trade functions.

Substitutions Allowed:

1. Graduation from a vocational or technical school with a diploma designating completion of subject requirements in a maintenance trade area may be substituted for two (2) years of the General Experience.
2. Two (2) years of experience as a Qualified Craft Worker Intern may be substituted for the General and Special Experience.

Working Conditions:

1. Incumbents in this class may be required to lift moderate to heavy weights; may be exposed to extreme weather conditions and to risk of injury from equipment.
2. The appointing authority may require completion of an asbestos removal program consistent with EPA guidelines for operations and maintenance during employment in this class.
3. Incumbents may be required to use protective equipment such as respirators and safety goggles.

Physical Requirements:

1. Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties.
2. A physical examination may be required.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Procedure for All Applicants: Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

Incomplete application materials will not be considered.

Send application materials to:

**Department of Developmental Services — South Region
35 Thorpe Avenue, Third Floor, Wallingford, CT 06492
Attn: Recruiter**

Email: DDS.SR.Recruiting@ct.gov **Phone:** 203-294-5122 **Fax:** 860-920-3035

Application materials can be emailed, faxed, or mailed

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.